



EMERGENCY FOSTER CARE WRAPAROUND SERVICES CASEWORKER

Job Description

ESSENTIAL FUNCTION

The Emergency Foster Care Wraparound Services Case Worker works within our Emergency Foster Care program to deliver collaborative planning, obtain treatment and support services, and manage resources that both the child and foster family need while a child is placed within an emergency foster care home. This position will report to the Supervisor of Emergency Foster Care who reports to the Director of Foster Care.

SPECIFIC DUTIES

- Assess the needs of the youth and family within an emergency foster care placement.
- Manage crisis situations.
- Work with all youth and families to provide any necessary resources to stabilize the placement and ensure the safety and wellbeing of the child.
- Refer and link youth and families to services or community opportunities.
- Assist with child and family team meetings.
- Advocate for youth and foster placements through community agencies, schools, and court systems.
- Collaborate with children, foster placements, and case managers to develop, support, and monitor the progress of treatment plans and interventions.
- Complete timely and accurate documentation.
- Follow all IL DCFS and Child Welfare code of ethics.
- Work under a Wraparound Services model.
- Follow a strengths-based, person-centered model.
- All other duties as assigned.

ACCOUNTABILITY

The Emergency Foster Care Wraparound Services Caseworker shall be supervised by the Supervisor of Emergency Foster Care.

JOB QUALIFICATIONS

- Bachelor's degree in a human services/social services field.
- Excellent written and oral communication skills.
- Strong crisis management skills.
- Demonstrated commitment to and understanding of Shelter's mission, vision, and values.
- Must have a valid Illinois driver's license, automobile, and must submit proof of Illinois auto insurance.
- Must complete a Medical and T.B. test. Must be fully vaccinated against COVID-19, according to the latest CDC guidelines.
- Must be fingerprinted by the State of Illinois and must submit to a full Background Check through the Illinois Department of Children and Family Services.
- Must submit official educational transcripts from the last school in which a degree was awarded.
- Ability to lift 40 lbs.

PHYSICAL DEMANDS AND WORKING CONDITIONS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential job functions.

While performing the duties of this job, the employee is frequently required to sit; talk or hear; stand; walk; and use hands to handle or operate objects. Specific vision abilities required by this job include close vision, distance vision and the ability to adjust focus.

WORK ENVIRONMENT

Shelter, Inc. is committed to providing safe, inclusive, and supportive resources for youth and families from all backgrounds and identities. We actively strive to create an environment that supports all employees, placing value in contributions from people from diverse backgrounds, and honoring all experiences, perspectives, and unique identities.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in the assigned facility, and occasionally in vehicles, meeting rooms both in the facility and at other agency sites.

CLASSIFICATION STATUS

This is an exempt position.

ABOUT SHELTER Since 1975, Shelter has been a leader in Chicagoland for providing the emotional and physical care, programs, and services that children need to build safer, healthier, and brighter futures. We are the only agency in the state of Illinois to provide fully comprehensive and community-based services for children and families at risk and in need. Our programs include emergency housing, transitional living, foster care, home visiting, and clinical support services. We are available 24 hours a day, 365 days a year. Shelter is committed to providing safe, inclusive, and supportive resources for youth and families from all backgrounds and identities.

SEND APPLICATION BY MAIL, FAX OR EMAIL

1616 N. Arlington Heights Road, Arlington Heights, IL 60004

FAX: 847.590.6184 • Email: HR@shelter-inc.org

Application in PDF format • Application in Microsoft Word format

